

This toolkit is designed to share technical guidance you can use for documenting historic resources within your community. Available resources include:

- **Step-By-Step Guide to Completing an HPI**
 - West Virginia's Historic Property Inventory (HPI) forms provides a foundation for identifying and recording properties that may be worthy of preservation, promotion, recognition, and protection. This webinar provides guidance for people documenting a historic building with our Historic Property Inventory form for the first time or just those interested in a refresher!
 - [View the webinar recording](#)
- **HPI Template**
 - The WV HPI is our state-level documentation form. Information recorded on this form documents the condition of the historic resource and a summary of its history, and assists our office in making preliminary determination of eligibility for listing a property in the National Register of Historic Places.
 - [Submit the WV HPI form online](#), or
 - [Download the WV HPI form](#)
- **Dos & Don'ts of Photographing Historic Resources**
 - Photographs are crucial to documenting historic resources, especially as they are necessary for SHPO staff to conduct accurate, efficient review. This handout will quickly help you take the best quality picture possible.
 - [Download a copy of the handout](#)
- **Example Historic Property Inventory Form**
 - Unsure what a completed HPI should look like, [check out this link!](#)