

Artists' Register

Registration Form and Digital Image Requirements

The West Virginia Department of Arts, Culture & History uses the National Information System Project (NISP) of the National Assembly of State Art Agencies.

LIST ONE – DISCIPLINE

- **05 Visual Arts**
- **06 Design Arts** (includes architecture, fashion, graphic, industrial, interior, landscape architecture, urban/metropolitan)
- **07 Crafts** (includes clay, fiber, glass, leather, metal, paper, plastic, wood, mixed media)
- **08 Photography** (includes holography)
- **09 Media Arts** (includes film, audio, video, technology/experimental)

LIST TWO – TYPE OF ARTIST

- **01 Architect / Designer** (includes landscape architects and urban, interior, fashion designers, etc.)
- **02 Graphic Designer** (works primarily with type: designer of brochures, letterheads, posters, etc.)
- **03 Graphic Artist** (include artists who do pen and ink drawing, pencil drawing, monoprint, cartoons, illustrations, calligraphy, collage, pastel, prints, (including silk screen, etchings, engravings, lithographs, intaglio, embossing, etc.)
- **04 Painter**
- **05 Sculptor**
- **06 Photographer** (includes holographic artist)
- **07 Filmmaker**
- **08 Video Artist**
- **09 Ceramist** (one who creates art by firing nonmetallic minerals [clay, porcelain] at high temperatures; includes potters)
- **10 Glassblower**
- **11 Stained Glass Artist**

- **12 Mosaic Artist**
- **13 Enamellist**
- **14 Metalsmith** (includes goldsmith, silversmith, blacksmith)
- **15 Leatherworker**
- **16 Fiber Artist** (includes spinning, dyeing, weaving, basketry, stitchery, quilting, patchwork, appliqué, batik, tapestry, rug making, macramé, lace making, knitting, crocheting, etc.)
- **17 Woodworker** (includes cabinetmaker, woodcarver, instrument maker, etc.)
- **18 Papermaker**
- **19 Printer/Binder/Typographer**
- **20 Audio Artist**
- **21 Interdisciplinary Artist** (one who produces art forms/art works that integrate art disciplines. Includes performance artists)
- **99 Other**

Please choose up to three (3) types of artist from LIST TWO:
TYPE OF ARTIST

PRIMARY (1) _____
CODE NUMBER

(2) _____
CODE NUMBER

(3) _____
CODE NUMBER

List three (3) of your most recent exhibits:

(1) _____

(2) _____

(3) _____

Please list your highest relevant educational degree or training experience (if self-taught please list self-taught): _____

Digital Image Submissions

Send six (6) professional, high resolution digital images of your current work, using the following guidelines:

1. Label each image with the artist's last name, plus a number Example: "jones1.jpg"
2. The file should be either an 8 bit TIFF file (approximately 3.5 MB) or a high quality JPEG file (at least 150 KB file size). NO OTHER FILE FORMAT IS ACCEPTABLE.
3. A text document containing slide information as it pertains to the digital images must be included. That text should include:
 - a. Artist's Name
 - b. Title of Work
 - c. Medium
 - d. Size of Work
 - e. Date of Completion
4. Represent your art or craftwork with the best possible images.
5. Plan to update your images and information every two years.

➤ Here are some suggestions for producing top quality digital images to represent you:

1. If possible, have a professional photographer to take the photos of your art or craftwork
2. If you take the pictures yourself, be sure that:
 - a. The work fills the image area as much as possible
 - b. Format images for a screen of 1280 pixels across by 1024 pixels high
 - c. The image can be "framed" by adding a black box around the artwork in the image, but the artwork itself cannot be digitally altered.
 - d. Photograph your work outdoors in an evenly lighted area, NOT IN DIRECT SUNLIGHT.

Please send completed form and CD/Flash Drive to:

West Virginia Department of Arts, Culture & History
The Culture Center
ATTN: Exhibits Coordinator, Artists' Register
1900 Kanawha Boulevard, East Charleston WV 25305

OR

Email the Exhibits Coordinator at:
Sidney.L.Duncan@wv.gov