

APPALACHIAN STRING BAND MUSIC FESTIVAL

JULY 31-AUGUST 4, 2024 AT CAMP WASHINGTON CARVER

2024 INSTRUMENT/ CRAFT CONTRACT

You are invited to participate in the 33rd annual Appalachian String Band Music Festival, held at Camp Washington Carver at Clifftop, West Virginia.

The Appalachian String Band Music Festival, also known nationally as “Clifftop” features four days of string band music. The schedule includes a fiddle, banjo, traditional band, and neo-traditional band contest. In addition, there will be nightly old-time square dances, workshops for children and adults, and an old-time flatfoot dance contest.

Camp Washington Carver invites you to join us to exhibit and sell your instruments/crafts during the festival.

Guidelines include:

1. **Contracts-** All contracts and a \$100.00 nonrefundable deposit must be post marked by: April 1st and mailed to: **Camp Washington Carver HC 35 Box 5, Clifftop, WV 25831.** Remainder of balance will be due by July 1st. Make checks or money order out to: Camp Washington Carver.
2. **Returning Vendors** -Site preferences will be taken into consideration however, same location as previous years cannot be guaranteed.
3. **New Vendors**-If we have spaces available after we review returning vendors then new vendors will be given a space on a first come first serve basis.
4. **Fees:** See Contract.
5. All sites will be assigned by the Camp Washington Carver staff prior to the start of the event. No vendor will be permitted to move their site without prior approval of the staff.
6. **Vending Hours-** All vendors must be open for business daily from 10am-7pm during the festival (Wednesday - Saturday). Additional hours and days are at the discretion of the vendor. Hours on the closing Sunday are flexible, however, **all vendors must be cleaned up and off the property by 5pm.**
7. **Set Up:** Due to safety reasons all vendors must set up during the day time hours. **Any vendor arriving 30 minutes before dark will have to wait until the next day to set up.**

8. **Responsibilities:** Camp Washington Carver is not liable for lost, stolen, or broken items. Each vendor is responsible for his/her own merchandise. All vendors must provide their own booth, tables, and chairs. Tents and canopies are the responsibility of the vendor. Vendors must supply their own booth tarps and plastic to cover their merchandise at night.
 9. **Electricity:** Electricity is limited and will be provided for booths only. Each instrument/craft vendor needs to provide a 200' electrical cord. If multiple outlets are needed, vendors will need to provide a multi-strip. Instrument/craft vendors are responsible for their own booth lighting.
 10. Water hook-ups are not available.
 11. We are renting vendor sites only, camping for the vendor will be allowed behind the paid site only if space allows for it.
 12. **Please note:** Vendors may not sell merchandise directly out of their vehicle. Vehicles can only be used for inventory only.
 13. **Note:** Box Office will close each evening from 11pm-8am. Vendors can enter and exit only if they have an arm band.
 14. Camp Washington Carver is in the National Historic Register and is a historic landmark facility. All vendors must maintain their camp and vending sites in the same condition as when you arrived. Digging holes, nailing signs, eliminating sewage and/or waste on the grounds and having open fires are prohibited. If these policies are not adhered to, vendors may be asked to leave the festival without a refund and will not be invited back.
 15. Vendors and their employees will be expected to have a respectful demeanor, and anyone who exhibits a disruptive behavior to the attendees, vendors, or staff will result in expulsion from the festival without a refund. Any issues or disputes will be resolved by the site manager of Camp Washington Carver whose decisions are final. (Vendors shall be responsible for the conduct of their employees).
- We thank you in advance for your cooperation.

Please direct your information to:

James D Hess, Site Manager
Camp Washington Carver HC 35 Box 5 Clifftop, WV 25831
Email: james.d.hess@wv.gov
Or lisa.d.cochran@wv.gov
Phone: 304-438-3005 Fax: 304-438-3006

****Keep these Guidelines for your information. Mail only the contract to Camp Washington Carver.**

2024 Instrument and Craft Contract

APPALACHIAN STRING BAND MUSIC FESTIVAL CAMP WASHINGTON CARVER

Name of Company _____

Name of Contact Person _____

Address _____

Phone _____ Email Address _____

Type of Merchandise _____

PLEASE INDICATE HOW MANY SPACES NEEDED: _____

*Instrument and Craft Vendor Spaces are 12 X 30-foot spaces with a 12-foot frontage. You may rent up to three (3) spaces. Vendor will be responsible for all booth/tent equipment and set up. This fee includes free admission and camping for the vendor and one (1) employee.

Price is: \$300.00 for the 1st space.

\$100.00 for each additional space up to 3 total.

Total Fee for Site/Sites: _____

NOTE: The space/spaces rented are only usable for one vendor-sharing vendor space is prohibited.

I certify that I have read all the guidelines.

Signature _____ Date _____

Make check payable to: Camp Washington Carver

Mail Contract and Fee to: Camp Washington Carver HC 35 Box 5 Clifftop, WV 25831

Contract Deadline is April 1st