

## Artists' Register

### Registration Form and Digital Image Requirements

The West Virginia Department of Arts, Culture & History uses the National Information System Project (NISIP) of the National Assembly of State Arts Agencies.

#### LIST ONE – DISCIPLINE

- 05 **Visual Arts**
- 06 **Design Arts** (includes architecture, fashion, graphic, industrial, interior, landscape architecture, urban/metropolitan)
- 07 **Crafts** (includes clay, fiber, glass, leather, metal, paper, plastic, wood)
- 08 **Photography**
- 09 **Media Arts** (includes film, audio, video)

#### LIST TWO – TYPE OF ARTIST

- 01 **Architect / Designer** (includes landscape architects and urban, interior, fashion designers, etc.)
- 02 **Graphic Designer** (works primarily with type : designer of brochures, letterheads, posters)
- 03 **Graphic Artist** (includes artists who do pen and ink drawings, pencil drawings, watercolors, monoprints, cartoons, illustrations, calligraphy, collages, pastels, prints, including silk-screen, etching, engraving, lithographic, intaglio, embossing techniques, etc.)
- 04 **Painter** (does not include watercolor)
- 05 **Sculptor**
- 06 **Photographer**
- 07 **Filmmaker**
- 08 **Video Artist** (includes holographic artist)
- 09 **Ceramist** (one who creates art by firing nonmetallic minerals [clay, porcelain] at high temperatures; includes potters)
- 10 **Glassblower**
- 11 **Stained Glass Artist**
- 12 **Mosaic Artist**
- 13 **Enamellist**
- 14 **Metal smith** (includes goldsmith, silversmith, blacksmith)
- 15 **Leatherworker**
- 16 **Fiber Artist** (includes spinning, dyeing, weaving, basketry, stitchery, quilting, patchwork, appliqué, batik, tapestry, rug making, macramé, lace making, knitting, crocheting)
- 17 **Woodworker** (includes cabinetmaker, woodcarver, instrument maker)
- 18 **Papermaker**
- 19 **Printer/Binder/Typographer**
- 20 **Conceptual Artist** (one who creates works in which the medium is the concept itself and in which the process is more important than the conclusion)
- 21 **Performance Artist** (one who creates visual art using his or her own physical presence, often in a visual arts context and usually working alone)
- 22 **Inter-media Artist** (one who creates works of art in which music, dance, video, and film are integrated into a total concept)
- 23 **Other**



## **Digital Image Submissions**

Send six (6) professional, high resolution digital images of your current work, on a CD or  
Flash Drive to:

Artists' Register  
Department of Arts, Culture & History  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25305-0300

1. Label each image with the artist's last name, plus a number  
Example: "jones1.jpg"
2. The file should be either 8 bit TIFF file (approximately 3.5 MB) or a high quality JPEG file  
(at least 150 KB file size). **NO OTHER FILE FORMAT IS ACCEPTABLE**
3. A text document containing slide information as it pertains to the digital images must be  
included. That text should include:
  - a. Artist's Name
  - b. Title of Work
  - c. Medium
  - d. Size of Work
  - e. Date of Completion
4. Represent your art or craftwork with the best possible images.
5. Plan to update your images and information every two years.

Here are some suggestions for producing top quality digital images to represent you:

1. If possible, have a professional photographer to take the photos of your art or craftwork
2. If you take the pictures yourself, be sure that
  - a. The work fills the image area as much as possible
  - b. Format images for a screen of 1280 pixels across by 1024 pixels high
  - c. The image can be "framed" by adding a black box around the artwork in the image,  
but the artwork itself cannot be digitally altered.
  - d. Photograph your work outdoors in an evenly lighted area, **NOT IN DIRECT  
SUNLIGHT**

**Please send completed form and CD/Flash Drive to:**

Artists' Register  
Attn: Exhibits  
West Virginia Department of Arts, Culture & History  
The Culture Center  
1900 Kanawha Boulevard, East  
Charleston WV 25305