

DEVELOPMENT GRANT CRITERIA FOR EVALUATION

Applicant must complete the application addressing the following:

1. **Funding Priority** - What is the priority of the requested project (using program description)
 - Work required to give the building a weather proof envelope and make it structurally sound, or will abate any serious threat to the structure whether from internal or external sources. Examples - Roof replacement, gutter/downspout replacement/repair, replace hazardous wiring, foundation work or repairing of structural members
 - Rehabilitation of exterior features particularly those which will offer protection from deterioration typically caused by natural elements. Examples - Window repair or replacement if deemed necessary, major repointing, exterior painting required to protect exposed wood that has been neglected (by other than the applicant).
 - Rehabilitation of exterior features which are not necessarily required for stabilization or protection from natural elements.
 - Restoration of character-defining interior features,
 - Work necessary to facilitate putting the building to an appropriate use, including meeting all codes and accessibility standards.

2. **Architectural/historical significance** - Details on National Register status
 - Is the property a National Historic Landmark?
 - Is the property listed in the National Register of Historic Places?
 - Is the property an outbuilding?

3. **Application** - How well does the application present this project?
 - Is the application well prepared, clear and provide the required material for review?
 - Does it provide the necessary information to understand the project?
 - Did the applicant submit relevant and/or useful support documentation?
 - Is the proposed work adequately described? Is the budget clear and complete?
 - Do the photographs sufficiently illustrate the character of the property and demonstrate the project need?
 - Does the application address future financial support to maintain and provide detail regarding previous, ongoing and future care of the property?
 - Does the applicant demonstrate the ability to pay total project costs upfront prior to reimbursement?
 - Has the applicant previously completed a grant successfully?

4. **Project** - How will this project preserve the cultural resource and/or enhance its use?
 - Does the estimate give enough information to determine the cost of project and grant award?
 - Will the project result in the protection and enhancement of significant character defining features of the resource?
 - Is the proposed budget adequate to accomplish the project?
 - Does the description demonstrate adequate understanding of the necessary repairs?

5. **Community support and benefit** - How will this project benefit the community?
 - Is there community support for preserving and protecting the property?
 - Does the building represent a significant aspect of the community's history?
 - Do the letters of support and additional material indicate the organization and property provide a benefit to the community?

6. **Administration** - How was the past performance of the applicant?
 - Did the project begin promptly after the start date?
 - Were there delays in progress without good reasons?
 - Did the applicant ask for more than one extension?